

The Airbnb Turnover Checklist Our Cleaners Train On

Hostkeyper's five-phase Turn & Inspect method for short-term rentals: clean, inspect and prevent problems inside a tight same-day turnover window. Print it, laminate it, or keep it on your phone.

The golden rule: inspect before you clean, test while you clean, and report anything wrong to the host with photos before you lock the door.

PHASE 1 · FIRST 10 MINUTES

Arrival & security inspection

- ☐ Check the smart lock battery level and wipe down the keypad
- ☐ Walk the whole property before unpacking. Take timestamped photos of any damage, stained linens, broken furniture or excessive trash
- ☐ Turn on the TVs: remotes work and streaming apps are signed in. Reboot the Wi-Fi router if there's an alert
- ☐ Set the thermostat to the host's between-guests temperature. Test every overhead light and ceiling fan

PHASE 2

Kitchen

- ☐ Strip linens and start laundry first; bag all visible trash; load or rinse dishes
- ☐ Spray kitchen and bathroom surfaces so the cleaner has time to disinfect
- ☐ Clear out all leftover guest food. Open every cabinet, drawer, fridge, freezer and microwave
- ☐ Run a short dishwasher rinse to check it drains. Run the garbage disposal with hot water
- ☐ Deep-clean microwave, cooktop, oven front and knobs, and fridge shelves and handles
- ☐ Wash and put away dishes. Wipe counters until smooth to the touch. Polish the sink and faucet
- ☐ Flashlight check under the sink for leaks or moisture rings
- ☐ Empty the toaster crumb tray; clean the trash can inside and out
- ☐ Restock coffee, tea, paper towels, dish soap and fresh sponges to standard levels

PHASE 2

Bathrooms

- ☐ Remove used towels and bath mats
- ☐ Flush each toilet: good pressure, stops filling. Run sinks and showers; clear hair traps
- ☐ Scrub toilet front, back, tank and under the bowl; shower, tub, grout and glass doors
- ☐ Wipe counters and cabinets; polish mirrors and fixtures streak-free
- ☐ Use separate bathroom rags that never touch another surface
- ☐ Dust light fixtures, art and the exhaust fan
- ☐ Stage fresh bath towels, hand towels and washcloths to the host's standard
- ☐ Refill shampoo, conditioner, body wash and hand soap to full
- ☐ Disinfect door knobs and light switches; new trash liner; mop

PHASE 3

Living spaces & patio

- ☐ Dust surfaces, media consoles, frames, lamps, light fixtures and baseboards
- ☐ Vacuum upholstery; fluff and straighten pillows; fold throws
- ☐ Check behind and under the sofa and inside any sleeper sofa for items left behind
- ☐ Organize TV remotes in their spot; make sure any noise monitor is plugged in and working
- ☐ Wipe windows. Sweep the patio, wipe and straighten outdoor furniture

PHASE 3

Bedrooms

- ☐ Strip each bed; inspect sheets and mattress protectors for stains or wear
- ☐ Remake hotel-style: crisp linens, duvet cover, pillowcases, tight corners, fluffed pillows
- ☐ Check under the bed, behind the headboard and inside drawers for guest items
- ☐ Closets: matching hangers; iron and ironing board neatly stored
- ☐ Dust nightstands, dressers, lamps and art; wipe mirrors; leave a fresh set for any sleeper sofa

PHASE 3

Laundry room

- ☐ Wipe the washer, dryer and detergent tray
- ☐ Empty the dryer lint trap (often forgotten, and a fire hazard)
- ☐ Dry the washer door gasket
- ☐ Report right away if the washer or dryer won't run or is leaking

PHASE 4 · LAST 30 MINUTES**Preventative maintenance & floors**

- ☐ Check the HVAC return filter; replace on schedule (monthly or every other month) with MERV-8 or MERV-11
- ☐ Vacuum carpets and rugs; mop hard floors with damp microfiber and the right cleaner for the floor type
- ☐ Mop from the far end of the home back toward the door
- ☐ Empty every indoor trash can, add fresh liners, and roll outdoor bins to the curb or back on pickup day

PHASE 5**Final quality lock-up**

- ☐ First-impression walkthrough: blinds even, pillows straight, lights off, home smells fresh
- ☐ Lock every exterior window, patio slider and door
- ☐ Make sure no cleaning supplies are left behind
- ☐ Send the host pre- and post-clean photos and a damage and restocking report

Always report: damage, leaks, slow drains, dead remotes, stained linens, cigarette smells or any sign of pests.

Rather not do it yourself?

Hostkeyper runs this checklist on every Airbnb turnover in Houston, Dallas and Las Vegas, with photo reports and a done-before-check-in guarantee. Book a clean or a free call at hostkeyper.com.